

# OVERVIEW AND SCRUTINY WORK PROGRAMME 2016/17

## SCRUTINY (POLICY AND PERFORMANCE) COMMITTEE

| Month     | Scrutiny (Policy and Performance) Committee                | Resource Implications for Scrutiny |   |                             |        | Action  |
|-----------|--|------------------------------------|---|-----------------------------|--------|---|
|           |  | Members                            | Officers<br>(Corporate Expenditure unless otherwise stated) | Scrutiny Budget Expenditure |        |   |
|           |  |                                    |   | Projected                   | Actual |   |
| May 2016  | Council Tax Reduction Scheme 2017/18                       | Single Meeting                     | Director of Finance, Housing and Community                  | £0                          | £0     | To consider the report.   |
|           | Performance Targets  | Single Meeting                     | Director of Governance                                      | £0                          | £0     | To consider the report.   |
|           | Performance Report Q4                                      | Single Meeting                     | Director of Governance                                      | £0                          | £0     | To consider the report.   |
|           | Update on the Council's Plans to Build 500 Council Houses  | Single Meeting                     | Director of Finance, Housing and Community                  | £0                          | £0     | To receive an update on the proposals to build 500 Council Houses. The Portfolio Holder for Housing, Health and Wellbeing has been invited to attend the meeting.   |
|           | Museum and Tourism Strategy                                | Single Meeting                     | Director of Environment and Corporate Assets                | £0                          | £0     | To receive an update on the Museum and Tourism Strategy. The Leader of the Council and the Portfolio Holder for Skills, Training, Tourism, Voluntary Services and Community Safety have been invited to attend the meeting. |
| June 2016 | NO MEETING HELD  |                                    |   |                             |        |   |
| July 2016 | Heavy Goods Vehicles Parking in Residential Areas of Dover | Special Meeting                    | Director of Environment and Corporate Assets                | £0                          | £0     | A special meeting to consider the issue of HGV parking in Residential Areas in Dover  |

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|                |  |  |   | Projected                   | Actual |   |
|                | Set-up of Grounds Maintenance Service  | Single Meeting                         | Director of Environment and Corporate Assets                | £0                          | £0     | To receive an update on the proposals for the setting-up of a Grounds Maintenance Services.         |
|                | Revised Hackney Carriage and Private Hire Licensing Policy                     | Single Meeting                         | Director of Governance                                      | £0                          | £0     | To consider the report.   |
|                | Indoor Sports Facility Strategy  | Single Meeting                         | Director of Environment and Corporate Assets                | £0                          | £0     | To consider the report.   |
|                | Acquisition of Land for Dover Leisure Centre                                   | Multiple Meetings                      | Director of Environment and Corporate Assets                | £0                          | £0     | Pre-decision Scrutiny.  |
| August 2016    | NO MEETING SCHEDULED   |  |   |                             |        |   |
| September 2016 | Parking Strategy Review  | Single Meeting<br>13 September 2016    | Director of Environment and Corporate Assets                | £0                          | £0     | To consider the report.   |
|                | Petition – Reopen the Regent   | Single Meeting<br>13 September 2016    | Chief Executive / Head of Regeneration and Development      | £tbc                        | £127   | To receive the petition. The September 2016 meeting will be held in Deal at the Chairman's request. |
|                | Approval to Develop Detailed Plans for the Replacement of Dover Leisure Centre | Multiple Meetings<br>20 September 2016 | Director of Environment and Corporate Assets                | £0                          | £0     | To consider the report.   |
|                | Performance Report Q1  | Single Meeting<br>20 September 2016    | Director of Governance                                      | £0                          | £0     | To consider the report.   |

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|---------------|--|-------------------------------------|---|-----------------------------|--------|--|
|               |  | Members                             | Officers<br>(Corporate Expenditure unless otherwise stated) | Scrutiny Budget Expenditure |        |  |
|               |  |                                     |   | Projected                   | Actual |  |
|               | Future Funding for Domestic Abuse Service Provision          | Single Meeting<br>20 September 2016 | Director of Environment and Corporate Assets                | £0                          | £0     | To consider the report.  |
|               | Lorry Parking Restrictions Update                            | Single Meeting                      | Director of Environment and Corporate Assets                | £0                          | £0     | To consider the report.  |
|               | Public Spaces Protection Order 2015                          | Single Meeting                      | Director of Governance                                      | £0                          | £0     | To receive an annual update  |
| October 2016  | Site Visit - DTIZ  | Single Meeting<br>TBC October 2016  | Head of Inward Investment                                   | £0                          | £0     | Site Visit to the DTIZ site to see progress.   |
|               | Essential Repairs to Dover Town Hall                         | Single Meeting                      | Director of Environment and Corporate Assets                | £0                          | £0     | To consider the report.  |
| November 2016 | Performance Report Q2  | Single Meeting                      | Director of Governance                                      | £0                          |        | To consider the report.  |
|               | Lorry Parking - Update                                       | Single Meeting                      | Director of Environment and Corporate Assets                | £0                          |        | The Committee at its meeting on 20 September 2016 requested a full report on the KCC lorry survey. |
|               | Restoration of Maison Dieu, Dover                            | Single Meeting                      | Director of Environment and Corporate Assets                | £0                          |        | To consider the report.  |
|               | Award of Contract for Gas Servicing and Heating Installation | Single Meeting                      | East Kent Housing   | £0                          |        | To consider the report.  |

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|               |  |                                    |   | Projected                   | Actual |   |
|               | Environmental Enforcement Service Delivery Options   | Single Meeting                     | Director of Governance                                      | £0                          |        | To consider the report.                         |
|               | Introduction of Fixed Penalty Notices (FPNs) for Fly-Tipping                                   | Single Meeting                     | Director of Governance                                      | £0                          |        | To consider the report.                         |
| December 2016 | Approval of draft Waterloo Crescent, Dover Conservation Area Appraisal for public consultation | Single Meeting                     | Chief Executive   | £0                          |        | To consider the report.                         |
| January 2017  | Approval of draft public consultation on Nelson Street, Deal Conservation Area Appraisal       | Single Meeting                     | Chief Executive   | £0                          |        | To consider the report.                         |
| February 2017 | Budget Scrutiny  | Single Meeting                     | Corporate Management Team plus Cabinet Member(s)            | £0                          |        | To scrutinise the Council's budget for 2017/18. |
| March 2017    | Performance Report Q3  | Single Meeting                     | Director of Governance                                      | £0                          |        | To consider the report.                         |
| April 2017    |  |                                    |   |                             |        |   |
| May 2017      |  |                                    |   |                             |        |   |

*Please note dates are approximate for key decisions as they are based on the latest edition of the Forward Plan and subject to change.*

### Municipal Year 2016/17

|                   |   |                 |  |      |  |   |
|-------------------|---|-----------------|--|------|--|---|
| As appropriate    | Regent Cinema                                     | On-going        | Various                                    | £0   |  | <p>To continue to monitor the progress of the Committee's recommendations and the matter in general.</p> <p>The recommendations were considered by Cabinet at its October 2016 meeting. The recommended six month period for a planning application would therefore expire in April 2016.</p> |
| As appropriate    | Lorry Parking                                     | On-going        | Various                                    | £0   |  | To continue to monitor the progress in resolving illegal and anti-social lorry parking in the district.   |
| To be determined  | Coastal Communities Grant                         | Single Meeting  | Cabinet Member / Corporate Management Team | £0   |  | To receive an update on the Coastal Communities Grant   |
| At Key Milestones | Dover Town Investment Zone                        | Single Meeting  | Various                                    | £tbc |  | To maintain a watching brief, scheduling scrutiny meetings as appropriate.  |
| To be determined  | Youth provision and the Young Persons Travel Pass | Special Meeting | Kent County Council                        | £tbc |  | This item was added to the work programme by Councillor K Mills.  |